



Utlendingsdirektoratet  
Norwegian Directorate  
of Immigration

## Employment certificate for EEA/EFTA nationals

The employer shall complete the form in three (3) copies, to be distributed as follows:

- Two (2) copies for the applicant
- One (1) copy to be retained by the employer

The employer is required to complete this form if the employer has a place of business in Norway. The employer has a duty of notification in relation to the immigration authorities in accordance with the Immigration Act and the Immigration Regulations.

The form must be completed in full. Please use capital letters.

When registering with the police, you are required to present a copy of this employment certificate or an employment contract that meets the requirements of Section 14-6 of the Working Environment Act.

### 1 Personal data (the name must be written in the same way as in your travel document)

Family name	First name		
Date of birth	Citizenship		
Address in country of origin	Postal code	Postal district	
Address in Norway	Postal code	Postal district	

### 2 Information about the employer

Name of enterprise (responsible employer)		Organisation number	
Employer's address		Postal code	Postal district
Employer's contact person		Personal identity number (if the employer is a private individual)	
Phone number	Fax	Email	

### 3 Employment

The person mentioned in section 1 is employed in the position of		
Detailed description of tasks and duties / the nature of the work		
Hours worked per day	Hours worked per week	Pay (gross hourly or monthly pay in NOK)

## Employment relationship

Permanently employed from	Temporarily employed from	To
Employed as needed (on call) from	To	State <b>guaranteed minimum</b> number of hours per week
If the applicant is employed by a staffing agency with NACE code 'Provision of personnel' (74.502), 'Labour recruitment' (74.501) or similar, please state the <b>guaranteed minimum</b> number of hours per week.		

## 4 Signature

The information may be used by the immigration authorities in connection with possible applications from the EEA national and his/her family members.

The information may be passed on to other relevant authorities for control and further investigation of the information provided. When and as required, we will also collect information about EEA nationals from other Norwegian and foreign authorities, including police authorities.

It is a criminal offence to provide materially incorrect or clearly misleading information, including to hold back materially important information.

The immigration authorities will get in touch by telephone or email if and when required. It is therefore important that you state your mobile telephone number and email address.

I confirm that the information provided in this form is correct and complete.

Place and date	Employer's signature and stamp
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